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November 4, 1999

TO: Members of the MAG Telecommunications Advisory Group

FROM: Debbie Kohn, Avondale, Chairperson

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Monday, November 8, 1999, 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

An additional meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. **Members of the Telecommunications Advisory Group are encouraged to attend in person, however teleconferencing will be available for those who need it.** If you wish to attend via teleconference please notify either Heidi Pahl or Harry Wolfe. This meeting is being held to discuss a recommendation for the MAG Regional Videoconferencing System Project, in time for the MAG Management Committee meeting on November 17, 1999 and MAG Regional Council meeting on December 8, 1999.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

ADVISORY GROUP ACTION REQUESTED

1. Call to Order and Roll Call

After calling the meeting to order, a roll call will be taken to ensure a quorum and to identify all meeting participants.

2. Recommendation of a Proposer for the MAG Regional Videoconferencing System Project

The MAG Regional Videoconferencing System Project will implement videoconferencing technology to facilitate communication among MAG and its member agencies and reduce travel by eliminating the need to travel to as many meetings. On November 3, 1999, a meeting of the Proposer Review Group was held, to review the proposals submitted from the Videoconferencing Request for Proposals and to recommend a Proposer. An update will be provided.

2. For information, discussion and possible action.